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SMGA Website User Manual

Version 2 – March 2022

This *Website User Manual* was developed to provide the SMGA's members with a document that could be easily searched and viewed for instructions on how to navigate the various sections of the SMGAHHI.COM website.

For information associated the Golf Genius – TM Event Portals, please see the **TM Online User's Manual**, a separate document that is also available from the SMGA Website.

Throughout this document, the Golf Genius-Tournament Management system will be referred to as "**TM**". This system was developed by Golf Genius. Some of the SMGA Member clubs use the term "**Golf Genius**" to refer to the system rather than **TM**. Either term can be used as they are the same system.



The SMGA Website "Home Page" is where all actions begin and where the user is returned to when they use the "HOME PAGE" link (in a golf ball) that appears on some of the other pages of the website.

The page has an active "banner" at the top with a moving message about current activities (red text on yellow background), and a second banner with a message at the bottom. Info about joining SMGA is at the yellow star link at the lower left. Local weather information can be obtained by the links at the left and right of the bottom banner message. The "Manuals and Tutorials" link at the bottom provide access to the User Manuals and EC Tutorials (see section below).

The row of green "tabs" below the top banner provide access to different sections of the SMGA website. Each tab will be further explained in separate sections of this document.

All actions associated with Golf Genius – TM are done through clicking on the "Event Sign Up & Payment" Golf Ball at the lower center of the page. The actions that can be performed on the TM "Event Portals" (their term for their web pages) are explained in a separate document – the "*TM Online User Manual*".

Event Information Tab



The "Event Information" tab has six options as follows:

- Events Remaining A listing of the events still to be played with the option to view the complete schedule (see the separate section below).
- Pairings and Tee Times Once pairings have been created, they will appear here along with a listing of Alternates, if any (see the separate section below).
- Recent Results A option to view the detailed results of the last event as well as a summary of year to date results (see the separate section below).
- Credits A listing of the current Frequent Player Tournament "Points" for each member (see the separate section below).
- Announcements A page to display announcements that are too long for the "banner".
- Hole by Hole App Tutorial A link to a YouTube video with a tutorial on using the TM mobile app to enter hole-by-hole scores during an event for a playing group.

Events Remaining



When the user selects the "Events Remaining" link, only the events that are still to be played are displayed. For a complete explanation of the information available in the display, see the next page where the Complete Event Schedule is described.

Complete Event Schedule

No.	Date	Course	Event	Davs	Section	Start Time	HDCP %	# Plavers	Entry Dates	Event Chairmen	Telephone Number	View Course
	11-Jan-21	OPEN Date										
1	17-Jan-22	Sea Pines Heron Point	2 BB of 4	1	A/B	Shotgun Start 11:00 AM	85	100	6-12 Jan	Bill Bogle Mark Garcia	843-368-5678 570-807-4328	
2	24-Jan-22	Sea Pines Harbour Town Golf Links	2 BB of 4	1	A/B	Shotgun Start 12:00 Noon	85	100	13-19 Jan	Steve Large Brett Jacobowitz	518-698-6120 914-489-3713	1
3	31-Jan-22	Sea Pines Atlantic Dunes	2 BB of 4	1	A/B	Shotgun Start 11:00 AM	85	100	20-26 Jan	Joe Zambrosky Roger Logston	770-301-5542 304-281-4830	
4 2 Credits	7-Feb-22	Golden Bear Golf Club	Team Stableford	1	A/B	Tee Times Start 9:00 AM	85	96	27 Jan-2 Feb	Steve Tibey Bill Bogle	847-848-1889 843-368-5678	
5	14-Feb-22	Riverton Pointe Golf Club	2 BB of 4	1	A/B	Shotgun Start 11:00 AM	85	92	3-9 Feb	Bill Bogle Paul Lambdin	843-368-5678 443-695-3680	
б	21-Feb-22	Palmetto Dunes Arthur Hills Course	2 BB of 4	1	A/B	Tee Times Start 9:00 AM	85	100	10-16 Feb	Fred Corpuz Jack Hunter	440-346-3331 610-733-7691	
7	28-Feb-22	Palmetto Dunes Jones Course	BB of Partners	1	A/B	Tee Times Start 9:00 AM	85	100	17-23 Feb	Fred Corpuz Jack Hunter	440-346-3331 610-733-7691	
8	7-Mar-22	Moss Creek North Course	BB of Partners	1	A/B	Shotgun Start 12:00 Noon	85	100	24 Feb-2 Mar	Steve Large Larry Landis	518-698-6120 317-502-4020	
9 3 Credits	14-Mar-22	Oldfield Golf Club Trophy Event	BB Partner 14.0 Below	1	A/B	Shotgun Start 9:30 AM	85	76	3-9 Mar	Charlie Michael Russ Padgett	843-815-6883 843-227-9041	0
Rain Date	21-Mar-22	OPEN DATE										
10	28-Mar-22	Savannah Golf Club	2 BB of 4	1	A/B	Shotgun Start 9:00 AM	85	100	17-23 Mar	Jeff Dorward Sal Scurto	414-732-4432 860-838-2386	0

The columns shown on the Event Schedule include:

- No. The event number. This column will also show if the event will provide more than the standard 1 FPT points for those approved for play.
- Date The date the event will be played.
- Course The venue of the event. This column will also show if the event is a Trophy Event.
- Event The format used for this event.
- Days The number of days of play for the event.
- Section The SMGA Sections that are eligible for the event.
- Start Time The type of start used (Shotgun or Tee Times) and starting time.
- HDCP % The adjustment percentage of the player's Course Handicap used in the event.
- # Players The maximum number of players allowed in the event.
- Entry Dates The date range of the open registration period for the event.
- Event Chairmen The names of the BOG members who will be the Event Chairmen (EC).
- Telephone Number the phone # of the EC. Players must call the EC if they cannot play.
- View Course A link to the venue's website (if available)

irings an	d Tee T	īmes			
HOP	OME	2022 Pairings, Ti	Contac mes	ets & Tee	7
The pair is the char	ings sho nges are	own below will reflect any cancel e made in TM. Starting holes may	lations, withdra change on da	awals or substitutions on a by of play. Pairings are listo Steve Tibey	real time basis ed chronologically. 847-848-1889
Pairing	IS TOP G	olden Bear on Monday, Febru	ary 7, 2022.	Contacts: bill bogie	043-308-3078
				Powered by G	off Genius Software
Event 4 G	Golden E	Bear Tee Sheet			
Golden Bea	r - Mon, F	ebruary 7			
				Filter Players	£
By Tee Ti	mes	By Individual Go	lden Bear		Print
Time	Hole	Players	Hole	Players	
9:00 AM	1	Landis, Larry (2.2 / 1) Reg Yost, Jeff (8.0 / 6) Reg Wisegarver, Fred (10.1 / 5) Fwd Hutchison, Jim (10.4 / 5) Fwd	10	Alvarez, Guido (14.8 / 9) Fwd McLaughlin, Bob (16.6 / 10) Fwd Henson, David (18.1 / 12) Fwd	
9:08 AM	1	Logston, Roger (7.3 / 6) _{Reg} Ferraro, AI (8.9 / 4) _{Fwd} Riffle, Steve (10.5 / 9) _{Reg} Carter, Rick (13.1 / 11) _{Reg}	10	Bennett, Don (14.7 / 9) Fwd Novak, Dee (15.8 / 14) Reg Morris, Mike (19.1 / 13) Fwd	
9:16 AM	1	McGuire, Kevin (7.1 / 5) _{Reg} McCarthy, Deane (9.9 / 8) _{Reg}	10	Taylor, John (14.4 / 9) Fwd Colombo, Don (16.3 / 14) Reg	

When the user selects the "Pairings and Tee Times" link, the display provided is a "dynamic frame" to the current information that exists in TM. The dynamic nature of the information shown means that as changes are made in TM, they will automatically be shown in this frame. **The Event Chairmen (EC) for the event are listed at the top right of the frame. Any changes or questions on the event should be directed to them.**

The display is shown "By Tee Times" and shows the: time; starting hole; player's name, index, course handicap, tee used, and their SMGA ID #. Clicking on the "By Individual" will result in a display sorted by the player's name. To search for a specific player, their name (or a portion of it) can be entered in the "Filter Players" box.

If there are "Alternates", a separate dynamic frame will be displayed that will show those members. These members will be shown in the order that they registered, however, when an alternate is selected to replace a player, the selection from this list may be based on handicap index rather than First Come, First Served.

More detail on all actions available with the pairings display in the TM portal, please see the separate document, "*TM Online User's Manual*," which is available through a link on the SMGA website.

Event Results



When the user selects the "Recent Results" link, the detailed results of the most recently completed event are displayed. The option to see a summary of the results for each of the events played Year To Date (YTD) is also available as an option.

The following pages provide information on these two displays.

Recent Results



When the user selects the "Recent Results" link, the display provided is a "dynamic frame" to the current information that exists in TM. The dynamic nature of the information shown means that as changes are made in TM, they will automatically be shown in this frame.

There are three categories of results that can be displayed:

- Player Purse Summary This listing will show the amount of Pro Shop Credit that the individual players who won a prize received for the event Tournament (this purse summary does not include any CTP prizes).
- 4-Man: Stableford This listing will show the entire field sorted by Flight and position within the flight of all playing groups. In addition to the position and names of the players, their score and any purse award is shown. The title shown will be the tournament name for that event.
- Closest to Pin This listing will show the prize awarded for any CTP winner. Some of these prizes could be Pro Shop Credit and others could be golf rounds.

More detail on all actions available with the detailed results display in the TM portal, please see the separate document, "*TM Online User's Manual*," which is available through a link on the SMGA website.

YTD Results

Event #			He	OME			
Event #			100	AGE			. 410
	4		Date:	2/7/22	Section:	A & B	
Course:		Golden Bear		Format:	4-Mar	n: Team Stableford	
Event Ch	mn		St	eve Tihev	& Bill Bogl		
Lvent ch			50	eve mbey	ok bili bogi	•	
CTD.		635 00 5h			Jes 14	7	
CIP:		\$25.00 Each		4	14		
CTP:		Golf For 2		8	12		
Hole	I/D #	Name		Hole	I/D #	Name	
4	368	Deane McCarthy		14	1009	Dan Crow	
8	845	Fred Corpuz		12	907	Jeff Lewis	
				Hole	I/D#	Name	
	но	LE IN ONE					
		LOWER HANDICA	P FLIGHT				
Place	I/D #	Name		Score	Amount		
	749	Kevin McGuire					
1ct	368	Deane McCarthy		147	\$52 each		
150	860	Roger Belanger		147	\$52 each		
	199	Dave Gottschall					
		Ter e t			VIIIO		
	125	Steve Johnson					
2nd	125 939	Steve Johnson Tim Janowicz		135	\$35 each		

When the user selects the "YTD Results" link, the display is a listing of the summary results from all events completed so far for the current season. The "summary" will only display information on the winners of the various prizes that were awarded for each event including the CTP prizes and flighted players prizes. Any "Hole in One" scored during the event is also shown. For those events where a Trophy is awarded, the Trophy Winner is also displayed.

The listing shows the latest event at the top. By scrolling down on the page, summary results of older events can be viewed.

Member Credits

SMGA FTP Points For 2022







SMGA is changing the term used for the recording of a member's event participation.
FPT "Credits" will now be referred to as FPT "Points". This page shows each SMGA member how many FPT Points they have for the 2022 season. A player receives points for each event he plays in. It is sorted by points (high to low) then by name. The points that a member receives for playing in an event can be greater than 1 if it is a Trophy Event or an event where a higher number is used to encourage members to participate in the event. Invitations to Frequent Player Event will be extended based on their point standing at the end of the season.
For questions, contact the SMGA Technical Associate - Fred McNamee @ 843-342-9284.

FILTE	RS		SHOW LESS						
Category Freq Play 2022 v		v 2022-0	2-05 or Today			Search		× Ø	
Current Rank	Previous Rank	Player	Local Number	Affiliation	Number of Tournaments	Number of Wins	Total Points	Points Behind Lead	
.71	-	Belanger, Roger	860	Landings	3	0	3	0	
T1	-	Bilinski, Emil	932	Palmetto Hall	3	0	3	0	
T1	-	Bogle, Jr., Bill	655	Rose Hill	3	2	3	0	
T1		Carter, Rick	757	Moss Creek	3	0	3	0	
T1	-	Colombo, Don	915	Palmetto Dunes	3	0	3	0	
T1		Corpuz, Fred	845	Palmetto Dunes	3	1	3	0	

The SMGA has one event at the end of the season that is an "Invitation Only" event. This event is known as the Frequent Player Tournament (FPT). Invitations to this event will be extended to those members who have accumulated sufficient "credits" during the season to be in the top 15% (+/-) of the players with playing points during the season.

Players in an event during the season will have at least 1 point added to their account for each day of play. For some events, such as Trophy events, more that 1 point may be added. While the normal event has an "Open Registration" period with all members being able to register for the event, the FPT registration period will be restricted to those on the "Invitation List". Individual invitations will be emailed to members who are deemed eligible for the event and will contain a link to the registration portal. The format of the event is Individual Stroke Play, and the event is Flighted with 8 players in a Flight. To avoid confusion, all interactions with any TM portal are covered in a separate document, "*TM Online User's Manual*," which is also available through a link on the SMGA website.

Forms Tab



The "Forms" tab as two options:

- New Membership An SMGA membership application form that can be filled out online and printed. Entering the information into the online form then printing the form will provide the Membership Chairman (and the Club Rep / Club Pro) with readable information that will eliminate errors that occur when the form is printed, and the information is handwritten on the form.
- Event Chair List (.pdf) A "pdf" form used by the Event Chairman in his discussion with the venue staff to clarify options used for the event.

General Information Tab



The "General Information" tab has options as follows:

- Covid-19 Protocols A short statement that explains the SMGA will follow the protocols of the Host Club where the event is being held.
- Web Use Policies The Terms and Conditions of Use, Privacy and Security Policy, and Refund Policy of SMGA.
- Board of Governors A listing of the BOG members including the designation of officers and terms.
- Members List Link to a TM portal with a listing of the SMGA's members (see following page for more info).
- Club Representative A listing of the various clubs associated with the SMGA and the BOG member who is the representative of that club. The Club Rep can be emailed using links on this page.
- Members Handbook The latest revision of the Member's Handbook. All members should become familiar with the handbook since information in it will provide answers to most member's questions.
- Constitution and Bylaws The governing documents of the SMGA.
- WHS Impact on SMGA Events Info on the World Handicap System (in use since 1/1/2020).
- Fix Your Browser Information on actions you can take to ensure webpages are current.

Member's List



Access to an SMGA member's information is not available to the public on the SMGA Website. When you click on the "Members List," you will be leaving the SMGA website and opening a new browser tab on the secure TM website. To access any information on that "portal" (their name for website "pages"), you will need to "Sign In" to TM.

To avoid confusion, all interactions with any TM portal are covered in a separate document, "**TM Online User's Manual**", which is also available through a link on the SMGA website.

Archives Tab



The "Archives" tab has options to review: past year's results (from 2004 to current); the Founders and Past Presidents; and SMGA's Past Champions. Each of the menu options shown in the drop box above (other than "Founders and Past Presidents") will have sub-menus available for selection when the cursor is moved to the option.



The "Email Us" tab has two options: "SMGA President" and "Club Reps.".

- Selecting the SMGA President link will open your email system with a draft message that will be sent to president@smgahhi.com. You can enter your message and send the message and it will be delivered Page 15-16
- Selecting the Club Reps. link will open the page that has the list of SMGA Clubs and each club representative's name is shown as a link that will also open your email system that will be sent to that club's SMGA rep. You can enter your message and send the message to that club rep.

Manuals and Tutorials



When the user clicks on the "Manuals and Tutorials" link on the Home Page, the display above is opened.

- The two links at the top (#1 & #2) provide the "SMGA Website User Manual" (this document) and the "TM Online User Manual" to the user. These links are for use by all SMGA members.
- The four links at the bottom (A / B / C & D) will open the tutorials that the Event Chairmen (EC's) use when working in the TM system at an event. While the tutorials are accessible to all SMGA members through these links, the members who are not assigned as Event Managers for the event (the EC's) will not have the proper access to the TM system to perform any of the processes shown in the tutorials, and the tutorial will not provide any useful information to those members.